

2020-21 YOUTH DANCE PROGRAM: CLASS RATES

Our season will run from October 13, 2020 through June 5, 2021. Total, annual tuition is inclusive of all classes and rehearsals, registration/administrative fees, Spring Showcase participation (includes digital delivery of showcase video & class pictures), stainless steel water bottle, linen drawstring backpack and acrylic bag tag. Our program guarantees 24-weeks of instruction— 23 regular class weeks plus 1 technical rehearsal for our Spring Showcase— whether online, in-studio or a combination thereof (hybrid model).

CLASS LENGTH (each week)	2020-21 ANNUAL COST (total due for program season)	10-INSTALLMENT PLAN (first & last installments due to enroll)
45-Minutes	\$752	\$75.20 per installment
60-Minutes	\$849	\$84.90 per installment
75-Minutes	\$946	\$94.60 per installment

Showcase costumes and class attire are *not* included in tuition. Please see separate Dress Code Policies for class attire information; and please see showcase costume details included in Payment Policies, below.

PAYMENT POLICIES

- **Cash, checks and all major credit/debit cards accepted.**
- **All families must place a valid credit card on file to register for any class.** Once registration is confirmed with first and last installments paid upfront, remaining installments will be auto-drafted between the 1st-3rd of each month thereafter, until the total balance for the season is paid in-full (no later than June 1, 2021). Other methods of payment gladly accepted before each installment due date— please reach out to info@performingartsworkshop-nj.com before the 1st of the month to make alternate arrangements, as needed.
- **If you plan to pay with a check before tuition is auto-drafted,** please make payable to Performing Arts Workshop and hand it directly to the front door staff at drop-off; or leave it in the lockbox on the building door; or mail to Performing Arts Workshop, 196 Morgan Street STE 1, Jersey City, NJ 07302 before the 1st of the month. *Please note there is a non-negotiable \$35 fee added for all returned checks.* **If you plan to pay with cash before tuition is auto-drafted,** please prepare an envelope with exact change and hand it directly to the front door staff at drop-off. **Do not mail cash, and do not leave cash in the lockbox on our building door.**
- **All hand-delivered payments should be sealed in an envelope** with your child(ren)'s name(s) clearly labeled on the front; and the total amount enclosed must be hand-written inside of the envelope to prevent any discrepancies while COVID-19 procedures and protections are in place. Please remember to send a message to info@performingartsworkshop-nj.com with your intent to pay tuition by alternate means before the 1st of the month, in order to halt the pending auto-charge.
- **Installments are based on the total, annual cost of the program divided into 10 equal installments for convenience.** Installments are not based on the number of classes in a month. First and last installments are due at time of registration to confirm enrollment and are non-refundable. Pay-per-class and drop-in options are not available for this program.
- **All paid tuition is non-refundable.** In order to provide as much flexibility and financial protection possible to all of our students' families during this unprecedented time, there will not be any payment-in-full, lump sum or advanced payments accepted for the 2020-21 season.
- **Studio merchandise and other tuition inclusions are non-refundable and ineligible for any kind of substitution, exchange, prorate, discount, return or replacement.** Additional merchandise may be available for purchase if you wish to replace any lost items. Please e-mail info@performingartsworkshop-nj.com for prices and availability.
- **While COVID-19 procedures & protections are in place, trial classes may be arranged online, only.** Please e-mail info@performingartsworkshop-nj.com for more information about complimentary, online trial classes.
- **We have eliminated late fees,** however we kindly ask all families to understand and acknowledge that accounts must be current in order for students to attend any class in which they are enrolled. Please e-mail info@performingartsworkshop-nj.com if you need assistance with your account at any time— we want every child to participate in every class, and we are here to help!
- **Registration is not prorated for late enrollment.** Students enrolled after the first day of each program will be given access to the appropriate form of additional online instruction— as determined by the program Director— to meet the full value of their paid tuition, which will be due on the same schedule as all families enrolled in the program from the first day of of the season. Please see *2020-21 Program Policies* for registration deadlines.
- **Tuition is not prorated or refunded for absences after the date of enrollment, whether planned or unplanned.** Due to COVID-19 procedures and protections, in-person make-up classes are not possible for the 2020-21 season until such time all

restrictions regarding indoor class sizes and social distancing are lifted by government ordinance. Students who miss their own class may arrange to take another class appropriate for their age, online, within 2 weeks of the initial absence; and may reschedule an online make-up class once. Please note that live, online make-up classes are not guaranteed if a student's schedule does not align with the studio's advertised class schedule. As a courtesy, students who are absent for any reason will be given access to the recorded instruction for all missed classes until April 24, 2021; After April 24, access to class recordings will not be possible. Please e-mail info@performingartsworkshop-nj.com to make all absence-related arrangements.

- **Showcase costumes will require a separate fee of \$85 child size/\$95 adult size per class enrollment, due by February 1, 2021** and will include all required body wear and accessories for the performance. After February 1, costume fees will increase to \$105 child size/\$115 adult size per class enrollment due by March 15, 2021, to account for the loss of volume discounts and the addition of expedited shipping costs required for timely delivery ahead of Picture Day and/or our Spring Showcase. Performing Arts Workshop will not be responsible if a student does not receive costumes in time for Picture Day and/or our Spring Showcase as a result of late payment, partial payment or non-payment by the student's family; and refunds will not be provided for any garments, nor related events, in such instances. Costume fees do not include dance shoes, and families will be solely responsible for ensuring their child(ren)'s regular dance class footwear is a proper fit, and in good condition, for our Picture Day and Spring Showcase. Please see separate Program Policies for more information regarding costume sizing, ordering and delivery.
- **Costume fees are non-refundable.** Families who opt-out of, or miss, the Spring Showcase for any reason will still receive costumes at the time of in-class distribution, provided tuition is not past-due and costume balances are paid in-full. If tuition is current but costume balances are only partially paid, then families who opt-out of, or miss, the Spring Showcase will not receive costumes; however any partial costume payment will convert to a transferrable credit for future classes— and may be gifted to a sibling or friend of age for any Performing Arts Workshop program— expiring 365 days from the performance date.
- **Paid costume fees will be applied to any past-due balances for merchandise, services and tuition which remain unpaid by the time of in-class costume distribution.** Under such circumstances, costumes will not be distributed until the total past-due balance is paid and costume balances are paid in-full. Please e-mail info@performingartsworkshop-nj.com for account assistance, as needed.
- **Tuition does not include admission to any performance.** As we must remain flexible while COVID-19 procedures and protections are in place, Spring Showcase details— including any admission cost— will be shared 2 months in advance of the planned performance date of June 5, 2021; and ticket sales will take place 2 weeks prior to the scheduled event. If a live event cannot take place at the time of our planned performance date as per government ordinance, Performing Arts Workshop will immediately pivot to *Spring Showcase: Plan B*, in full compliance with all local ordinances, as well as all health & safety precautions outlined by the CDC; and with all procedures, viewing options and related fees to be determined if/when such circumstances arise.

WITHDRAWAL POLICIES

- **Withdrawals must be received in writing via e-mail to performingartsworkshop-nj.com, at least 30 days prior to the next installment due date** (1st of the month) in order to prevent further charges and/or auto-drafts. Tuition charges and auto-drafts will continue to process as scheduled until such notice is received, after which time any account adjustments will apply from 30 days forward. Students with accounts in good standing may continue to attend all classes remaining in the program within the 30 days following their notice of withdrawal.
- **As previously stated, Performing Arts Workshop will not accept year-in-full, lump sum or advanced payments for the 2020-21 season, and all paid tuition is non-refundable.** Families withdrawn from classes according to our 2020-21 Withdrawal Policies will owe nothing more, provided their accounts are current at the time of notice. If a balance remains for merchandise, services rendered and/or tuition due prior to the date of notice, and/or if notice is received less than 30 days from the next installment due date, Performing Arts Workshop reserves the right to auto-draft the total past-due balance and/or pending installment using the method of payment placed on file with our office. Please reach out to info@performingartsworkshop-nj.com to make alternate payment arrangements, if needed.
- **Paid costume fees are non-refundable, however families withdrawn from the program may pick-up costumes as soon as they are delivered to the studio,** provided fees for merchandise, services and/or tuition are not past-due at the time of withdrawal and costume balances are paid in-full. Paid costume fees will be applied to any past-due balance for merchandise, services and/or tuition remaining at the time of withdrawal; and families withdrawn from the program under such circumstance will not receive costumes. If all fees for merchandise, services and tuition are paid as agreed but costume fees are partially paid at the time of withdrawal, then families withdrawn from the program will not receive costumes; however any partial costume payment will convert to a transferrable credit for future classes— and may be gifted to a sibling or friend of age for any Performing Arts Workshop program— expiring 365 days from formal notice of withdrawal.